

August 17, 2015

Rangelands Partnership Virtual Meeting

Topic: Annual Meeting 2016

Next Meeting: September 10, 2015 at 1:00pm PDT (GotoMeeting info to be sent prior to meeting; question about who to include on invitation?)

Attendees: Mark Thorne, Mele, Jeanne, Sheila, Amber, Sarah, Matt, Lovina, Nicole, Chris, Barb

Mark asked questions about logistics and program planning for the 2016 Rangelands Partnership meeting.

- 1) Is there a budget – yes, it is housed at University of Wyoming and is about \$8,000
(LOVINA TO CONFIRM AMOUNT AVAILABLE)
 - a. But most costs are included in the registration fee (meals & meeting rooms)
- 2) Dates for meeting – tentative for March 20-23 (Sunday evening mixer – through Tuesday evening), but agreed to send out a survey on the listserv to determine exact dates and number of potential attendees (NICOLE TO SEND OUT POLL – March dates through early June? 4-5 dates and whether planning to participate in person or virtually)
 - a. Mountain time in March will be 4 hours later than in Hawaii
- 3) Identifying technology needs for the meeting will help determine location either at Hilo campus or in Kona at one of the resorts. Kona has the bigger airport and more amenities and possibly better services but will likely be more expensive.
 - a. Mele and Mark will be putting out bids to the resorts for 20-30 people
 - b. Need to be able to have virtual participation and ability to show websites and conduct DLIO-metadata training
- 4) Tours – Mark is working on plans for visiting several ranches, will need vans. The group suggested including the cost of renting vans, box lunch etc. in the price of the tour.

Other Business:

- 1) Nicole sent out questions about the March 2015 meeting minutes asking for input and confirmation.
- 2) Lovina and Jeremy have created the first metadata list from an institutional repository – hurrah! (Jeanne to follow-up on where to incorporate into current collections; suggestion is to put IR content into Rangelands West collection but make sure there are appropriate tags to identify the state content when searching database)
- 3) Rachel will be helping Ann with putting together the member site
 - a. Barb needs to inquire about inclusion of old member site data
- 4) Amber – has all but one topic summaries ready to be added to new websites
- 5) Jeanne – notes from August 6th Arizona Team meeting distributed and put on member site